



## Otter Pond Homeowner's Association

**Board Meeting Agenda**  
**Tuesday, February 9, 2021; 3:00 P.M.**

Location: ~~Timberline Bank~~, ~~1561 Oxbow Dr.~~

*\*Entrance faces Townsend; Conference Room  
nearest door (main floor)*

On-line via **Zoom** until further notice\*

Email: [otterpondhoa@gmail.com](mailto:otterpondhoa@gmail.com)

Web: [otterpondhoa.com](http://otterpondhoa.com)

**Board Members ('21):** President – Lois Sailors  
Vice President – Kristie Sanchez  
Secretary – Mindy Clagett  
Treasurer – Wade Pynes  
Member-at-Large –

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[revision 1]

\***Zoom Link:** <https://us02web.zoom.us/j/81472134190?pwd=YXZyaUR0U0FsZ1Z4cFlpQ3RYRjMxZz09>

Meeting ID: 814 7213 4190

Passcode: 141599

### WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

### ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of January 12, 2021

### COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

### UNFINISHED BUSINESS:

Community Snow Removal update - Lois  
New Boathouse procedures and application 2021- Lois  
Pond Management Discussion - Board  
TDAmeritrade signers

### NEW BUSINESS:

- **Financial Review:** Wade
  - 2021 Budget and Financial Statement
  - Outstanding collections and Annual Dues update
  - Prepare Federal and State Tax Reports, 1099's
- **Non-Compliance Issues:** Board
- **2021 Bid Process/Contracts:** Lois
  - As needed: Landscaping, pest control, ditch maintenance, silt pond clean out*
- **Other new business or concerns:** Board
- **Next Newsletter Ideas:** Board

**NEXT REGULARLY SCHEDULED BOARD MEETING:** Tuesday, March 9, 2021– 3:00 p.m.